



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Commission Chairmen Regular Meeting Minutes
Thursday, July 17, 2014
Colchester Town Hall – 7:00PM
Meeting Room 1

HANSEY KOBRAV
TOWN CLERK

[Handwritten signature]

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RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, Selectman Bill Curran, Selectman Kurt Frantzen via teleconference

MEMBERS ABSENT:

OTHERS PRESENT: Public Works Director Jim Paggioli, Registrar Dot Mrowka, Tricia Dean and other citizens.

1. Call to Order

Selectman S. Soby called the meeting to order at 7:00 p.m.

2. Commission Updates – Commission Chairs

Don Kennedy reported that the **Board of Education** is preparing for the strategic planning in August.

Rob Tarlov reported that the **Board of Finance** has set objectives and initiatives for next budget. The Board is working on strategic sub-committees with the Board of Education and Board of Selectmen. One committee will be to communicate through graphs and the other will be working on communication to get the word out. Also focusing on Capital Improvement plans, individual buildings and what needs are associated with costs.

Gary Sidell stated that the **Commission on Aging** is working with the Senior Center Director on a mission statement. They have also defined the senior population to be 55 plus. Commission has completed a draft of the ordinance change. Also completed the senior resource guide, it can be found on the Commission for Aging website as well as the Senior Center website. The commission is working on being better connected with the state. They have partnered with the state and sub-committee for policies and proceedings with the senior center.

Nick Norton reported that the **Open Space Advisory Committee** is following the work of the Conservation & Development project. Currently there are not many opportunities available but they are continually looking.

Robert Parlee reported that the **Police Commission** continues to work on the facebook page. Commission members are conducting ride along with officers to get a better understanding of their day. Effective 8/4/14 reassignments will take place; OFC Edwards will go from SRO Officer to Patrol Car Officer. Sgt. Suchecki will go from Sgt. to SRO Officer. This was a voluntary relinquishing of the Sergeant's position by Sgt. Suchecki. Traffic Authority has identified issues at Rte 16 and Main St. Vehicles are not stopping at the cross walk before turning right on red. The drop box has taken in over 500 lbs of prescription drugs.

Rosemary Coyle reported that the **Senior Center Negotiating Committee** is waiting on the detailed engineering report with costs from the engineer.

Steven Coyle reported that the **Sewer and Water Commission** is down to four members, they are actively looking for new members. There is a large leak at the water park at the rec field due to bad materials. The Manager of Joint Facilities in East Hampton is retiring. We share the facility and will schedule a meeting to discuss options due to the retirement. STEEP grant has been rejected therefore each town will need to endorse the expenditure.

Laurie Robinson stated the **Zoning Board of Appeals** has not received any appeals in quite a while. Over the next two months there may be some possible applications.

Merja Lehetinen reported on the **Cable Advisory**, she notified the Board of Education that there is a \$1,000 Comcast scholarship available for next year. Comcast reported that if someone is currently on reduced lunch, they may be eligible for a lower rate. The elderly are also eligible. On the State level AT&T and Comcast are able to broadcast Boards and Commission meetings. National level, net neutrality still in testimony, committee for not charging people late fees has been created.

WRITTEN REPORTS RECEIVED FROM THE FOLLOWING (attached):

Falk von Plachecki regarding **Conservation Commission**
James Ford regarding **Economic Development Commission**
Kim Russo regarding **Fair Rent Commission**
Joe Mathieu regarding **Planning & Zoning Commission**

NO REPORT RECEIVED FROM THE FOLLOWING:

Chris Bourque regarding the **Agriculture Commission**
John Malsbeden regarding the **Board of Assessment Appeals**
Steven Wells regarding the **Building Committee**
Don Lee regarding the **Colchester Hayward Fire Dept**
Mary Ellen Mahoney regarding the **Cragin Board of Trustees**
Daniel Henderson regarding the **Ethics Commission**
Avis Hull and Barbara Caffegan regarding the **Friends of Cragin Library**
Ellen Sharon regarding the **Historic District Commission**
Jan LaBella regarding the **Housing Authority**
Chris Ferrante regarding the **Parks & Recreation Commission**
Brenden Healy regarding the **Police Retirement Board**
Robert Suchecki regarding the **Youth Services Advisory Board**

3. Adjourn

R. Coyle moved to adjourn the Commission Chair Meeting at 7:30 p.m., seconded by Bill Curran. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean
Clerk

Tricia Dean

From: Joe Mathieu <jbmathieu@comcast.net>
Sent: Thursday, July 17, 2014 6:52 AM
To: Tricia Dean; soby@sbcglobal.net
Subject: Re: Commission Chairmen Meeting Agenda for 7/17

Dear Selectmen,

I regret that I will be unable to attend the Chairmen meeting this evening. Please accept this report in my absence.

Last night The Commission concluded the public hearing phase of a rather complex application for a gas station / donut shop in Westchester. We will begin deliberations on the application at our next meeting in August.

The Commission continues to move forward with updating the Plan of Conservation and Development. The Commission met with the Town's consultant last night to review the first draft of the Plan. We will be scheduling a working group session for Commission chairs in September.

Regrettably, on the advice of counsel the Town has withdrawn the pending applications for changes to our zoning map and regulations due to revisions that were made necessary by recent changes in zoning case law. The Commission felt that these changes were significant enough to call for further public hearings. Accordingly, new applications will be submitted and a hearing will be scheduled on the new regulations in September or early October.

Regards

Joe Mathieu
Chair
Colchester PZC

Joe

On Jul 11, 2014, at 12:48 PM, "Tricia Dean" <tdean@colchesterct.gov> wrote:

Good Afternoon,
Attached is the Commission Chairmen Meeting Agenda for Thursday, July 17th @ 7 p.m.

If you will not be able to attend please send an update to be included at the meeting.

Regards,

Tricia Dean
Executive Assistant to the First Selectman

Town of Colchester
127 Norwich Avenue
tdean@colchesterct.gov
P: (860) 537-7220

Tricia Dean

From: Kimberley Russo <KRusso@unitedwayinc.org>
Sent: Wednesday, July 16, 2014 4:35 PM
To: Tricia Dean
Subject: Chair Meeting

Tricia,

I will not be able to attend the Selectman meeting tomorrow night. Below is my report on behalf of the Fair Rent Commission. If you need anything else, please let me know.

"The Fair Rent Commission continues to respond to requests for support regarding cases of fair rent. We still plan to connect with the Town's IT Manager in order to discuss possibilities of adding some additional information to the Fair Rent Commission's page on the Town's website so that we can clarify our role, residency requirements and provide additional referral sources for individuals seeking support that we may not be able to provide such as 211."

Kim

Kimberley Russo / Director of Community Investment / United Way of Central and Northeastern Connecticut
30 Laurel Street / Hartford, CT 06106 / tel 860-493-1108 / fax 860-493-1199 / krusso@unitedwayinc.org / unitedwayinc.org

LIVE UNITED®

Power of the Purse is in the bag! View the event photos here.

Get Involved with United Way!

Run your 2014 United Way Campaign Online - Attend eWay User's Group Training this July

Save the Date – MetroHartford Alliance Rising Star Breakfast featuring ALICE – Friday, August 1

Give the Gift of Reading – Purchase a United Way Read. Learn Succeed. Signature Bookplate

Tricia Dean

From: afvp@sbcglobal.net
Sent: Thursday, July 17, 2014 2:46 PM
To: Tricia Dean
Cc: Jay Gigliotti
Subject: Re: Commission Chairmen Meeting Agenda for 7/17

Hi,

I am unable to make the commission chair meeting. Below is a brief report.

The **Conservation Commission** will be electing a new vice-chair at its next regular meeting. The commission thanks Kurt Frantzen for his years of service on the commission and wishes him all the best with his new challenge serving the residents of Colchester as a member of the Board of Selectman.

Tony's Junk yard has begun its approved clean up. If you happen to travel to the town transfer station the changes that are happening are very obvious. The proposed trail bridge on the White Oak subdivision open space has been approved. This project will enhance and provide more educational opportunities for Bacon Academy and our students.

Respectfully submitted by,
Falk von Plachecki
Conservation Commission Chairman

On Jul 17, 2014, at 10:38 AM, "Tricia Dean" <tdean@colchesterct.gov> wrote:

Friendly reminder that the Commission Chairmen meeting is tonight at 7p in Room 1 at Town Hall.

Tricia Dean

Executive Assistant to the First Selectman

Town of Colchester
127 Norwich Avenue
tdean@colchesterct.gov
P: (860) 537-7220
F: (860) 537-0547

From: Tricia Dean
Sent: Friday, July 11, 2014 12:48 PM
To: 'jcbourque57@msn.com'; ron_s@me.com; 'malsbenden@sbcglobal.net'; 'r.goldsteinesq@snet.net'; Rob Tarlov; 'swadewells@aol.com'; 'rose.m.levine@gmail.com'; 'Falk'; Don Lee; 'dkmmahoney@att.net'; 'ford_james_w@sbcglobal.net'; 'daniel.m.henderson@us.army.mil'; 'kimberleyrusso@yahoo.com'; 'avishull@sbcglobal.net'; 'becaffegan@comcast.net'; 'ellen@clipresearch.com'; 'janetlabella@sbcglobal.net'; 'nnorton@yahoo.com'; 'cdferrante@yahoo.com'; 'jbmathieu@comcast.net'; 'robert.parlee'; 'healeybrenden@sbcglobal.net'; Rosemary Coyle; 'richard.lemay@po.state.ct.us'; KC84 - Rob Suchecki; 'robinson@snet.net'; 'ctmlhr@yahoo.com'
Cc: Denise Mizla; Denise Mizla; Kurt Frantzen; Kurt Frantzen; Rosemary Coyle;

Tricia Dean

From: Stan Soby
Sent: Tuesday, July 22, 2014 2:58 PM
To: Tricia Dean
Subject: FW: Chairman's Meeting

From: Jim Ford [<mailto:JFord@BETA-Inc.com>]
Sent: Thursday, July 17, 2014 4:25 PM
To: Stan Soby
Subject: Chairman's Meeting

Stan, Unfortunately I will not be able to be present at the meeting tonight. Please let this email serve as my report to the Board.

The EDC will be working with the proposed developer of an indoor athletic facility and evaluating their request for TCIP approval. This is a very interesting project and I will be coordinating with Cheryl Hancin on the potential benefits and opportunities this facility may present to Park and Rec.

The Commission is developing a new Mission Statement which will reflect increasing activity of the EDC and potential projects which it may undertake.

We are planning to look at Municipal Development Plans for our new Zoning area adjacent to Parum Road and begin the process of marketing Colchester actively.

We meet the third Monday of each month and invite public participation and attendance.

James W. Ford, P.E.
Senior Associate

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